

**WINDING CYPRESS
COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
DECEMBER 7, 2023**

A. CALL TO ORDER

The December 7, 2023, Regular Board Meeting of the Winding Cypress Community Development District (the "District") was called to order at 1:00 p.m. at the Clubhouse at Winding Cypress located at 7180 Winding Cypress Drive, Naples, Florida 34114.

B. PLEDGE OF ALLEGIANCE

C. PROOF OF PUBLICATION

Proof of publication was presented that Notice of the Regular Board Meeting had been published in the *Naples Daily News* on November 27, 2023, as legally required.

D. DISCUSSION REGARDING VACANCY PROCEDURES

Mr. Spitzer's resignation was shared with the Board. Seat 5, which term expires in November 2026, is now vacant. Ms. Willson explained that the Board had two options at this time. They could appoint a new Board Member or request letters of interest and make an appointment at a later date. There was a consensus of the Board to request letters of interest, discuss the options at the Workshop and make an appointment at the February 1 meeting. Ms. Krizen will draft a letter to send out to the residents. Letters of interest will be due to Ms. Krizen by 5:00 p.m. on January 11, 2024.

E. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting:

Chairman	Barbara Powell	Present
Vice Chairman	Alex Petrovsky	Present
Supervisor	Vacant	
Supervisor	Patrick Cirello	Present
Supervisor	Paul Ellwood (via phone)	Absent

Also present were the following Staff members:

District Manager	Michelle Krizen	Special District Services, Inc.
District Counsel	Alyssa Willson (via phone)	Kutak Rock
District Engineer	Ted Tryka	Agnoli Barber & Brundage, Inc.

Also present were those indicated on the attached sign-in sheet.

F. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

G. APPROVAL OF MINUTES

1. November 2, 2023, Regular Board Meeting

The minutes of the November 2, 2023, Regular Board Meeting were presented for consideration.

A **motion** was made by Mr. Ciriello, seconded by Mr. Petrovsky and passed unanimously approving the minutes of the November 2, 2023, Regular Board Meeting, as presented.

2. November 16, 2023, Workshop

The minutes of the November 16, 2023, Workshop were presented for consideration.

Section G should read "Update regarding the Water Permit" not "Regarding,"

A **motion** was made by Ms. Powell, seconded by Mr. Ciriello and passed unanimously approving the minutes of the November 16, 2023, Workshop, as amended.

H. OLD BUSINESS

Ms. Powell advised of the fact that the Board had looked at FEMA grants at the Workshop and would continue to seek alternative funding if and where available for District needs.

I. NEW BUSINESS

1. Engineering Report Status

Mr. Tryka shared that the contract was executed on November 14 and work had begun immediately. During the first three weeks it was researching and compiling information, getting the GIS application ready and other preparations. This week Mr. Tryka is expecting to start the on-site portion of the report. There had been previous discussions with the Board regarding a Board Member accompanying the engineer. There was a consensus of the Board that this could slow down the engineer, causing an increase in costs. The Board feels confident that the engineer will be able to complete the report without supervision. Mr. Tryka explained that the Board would have input before the report is finalized.

J. ADMINISTRATIVE MATTERS

1. Manager's Report

Ms. Krizen presented the financials. The only question from the Board was which category the Engineering Report would fall under. Ms. Krien indicated that it would fall under Engineering and Legal Extraordinary.

Ms. Krizen noted that the next Workshop was scheduled for January 18, 2024, and the next Regular Board Meeting was scheduled for February 1, 2024.

2. Attorney's Report

Ms. Willson advised that she had received the results from her public records request from the water management district. The results have been shared with the Board Members and show all the complaints in question have been resolved.

K. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

A resident questioned the dates for the engineering report. It was shared that the engineer would be onsite for approximately one month as time, weather and resources permit. This will not be consecutive or continuous.

L. BOARD MEMBER COMMENTS

There were no additional comments from the Board Members.

M. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 1:28 p.m. on a **motion** made by Mr. Ciriello, seconded by Mr. Petrovsky and passed unanimously.


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 2/1/2024

**WINDING CYPRESS
COMMUNITY DEVELOPMENT DISTRICT
WORKSHOP MEETING
JANUARY 18, 2024**

A. CALL TO ORDER

The January 18, 2024, Workshop Meeting of the Winding Cypress Community Development District (the "District") was called to order at 1:01 p.m. at the Clubhouse at Winding Cypress located at 7180 Winding Cypress Drive, Naples, Florida 34114.

B. PLEDGE OF ALLEGIANCE

C. PROOF OF PUBLICATION

Proof of publication was presented that Notice of the Workshop Meeting had been published in the *Naples Daily News* on January 10, 2024, as legally required.

D. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting:

Chairman	Barbara Powell	Via Phone
Vice Chairman	Alex Petrovsky	Present
Supervisor	Patrick Cirello	Present
Supervisor	Paul Ellwood	Absent

Also present were the following Staff members:

District Manager	Michelle Krizen	Special District Services, Inc.
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E. ADDITIONS OR DELETIONS TO THE AGENDA

Consensus was received for Ms. Powell to add an update regarding the Lake Bank Inspection Status to the agenda. There were no other additions or deletions.

F. LAKE BANK INSPECTION STATUS

Ms. Powell reported that she had received an update from Ted Tryka. As of yesterday, 23 out of 27 lakes have been inspected. Weather permitting, the remaining lakes will be completed this

week. Then about 3-4 weeks to compile and review the documentation to prepare a draft report for Board review.

G. DISCUSSION REGARDING FILLING SEAT 5 VACANCY

Several notices were sent to residents advising of the vacancy and the requirements. Since this is a workshop, no decision will be made. One resident, Gerard O' Donohue, sent a letter expressing interest and he was also present if the Board had questions. Mr. O' Donohue has experience with government and contracting. The Board had no questions and indicated he was a qualified candidate and would be a great addition to the Board.

H. COMMENTS FROM THE PUBLIC

There were no comments from the public.

I. MANAGER UPDATES

The next Board Meeting is scheduled for February 1, 2024.

J. BOARD MEMBER COMMENTS

Mr. Cirello asked when we would receive the engineer's report. Ms. Powell reported that the engineer has been on schedule and we anticipate the report approximately 4 weeks after the lakes have been inspected.

Mr. Petrovsky asked about the scope of the work and if the report would look at the causes in addition to the damages. Ms. Powell reported that the report would be comprehensive and would include as much details as possible. The Board will be given a draft report and more information can be requested if needed.

K. ADJOURNMENT

A **motion** was made by Mr. Ciriello, seconded by Mr. Petrovsky and passed unanimously adjourning the Workshop Meeting at 1:18 p.m.


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 2/1/24

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